



Daya Inc. Job Opening: Counselor

(Revised 8/16/21)

Job Classification: Full Time/Non-exempt

Reports to: Director of Client Services

Daya empowers South Asian survivors of domestic and sexual violence with culturally specific services and educates the community to end the cycle of abuse.

Core Job Description: The Counselor will directly interact with the clients by applying specialized clinical knowledge and advanced clinical skills to assess and treat emotional trauma associated with domestic violence and sexual assault. Working closely within the Client Services team, the counselor will provide individual counseling and psychotherapy as well as in-depth case management to comprehensively address needs and help clients move forward. The Counselor will provide counseling and assist clients in accessing resources related to job training, employment, legal advocacy, housing, childcare, health care, translation and interpretation services, court accompaniment and public assistance.

Duties:

DIRECT CLIENT SERVICES:

- Use specialized clinical knowledge and advanced clinical skills to assess, diagnose, and treat mental, emotional, and behavioral disorders, conditions, and serious emotional disturbances in adult survivors of domestic violence and sexual assault.
- Through a culturally competent lens, apply theory, knowledge, methods, ethics, and the professional use of self to restore and enhance social and psychosocial functioning of clients through regular therapy sessions.
- Provide supportive legal, criminal justice, and housing advocacy as needed. Examples include court testimony, filing applications and affidavits for legal purposes, assisting in protective orders, law enforcement accompaniment, and assisting in locating housing.
- Answer helpline calls, complete intakes, provide crisis intervention and counseling, and assess needs for appropriate intervention and referrals.
- Assess lethality and provide crisis management counseling both on the helpline and in ongoing therapy sessions.
- Integrate various therapeutic interventions such as Cognitive Behavioral Therapy (CBT), Eye Movement Desensitization and Reprocessing (EMDR), Solution-Focused Brief Therapy (SFBT), and Motivational Interviewing (MI) into counseling sessions with clients.
- Organize and conduct support groups and workshops.



REPORTING

- Track client calls, maintain appropriate client records and files as well as monthly reports.
- Maintain the client database.
- Maintain and update advocate resource guide

MISSION AND VISION PROMOTION

- Promote atmosphere of teamwork and collaboration to accomplish all Daya initiatives
- Build and maintain a network of mainstream and South Asian professional resources
- Attend and contribute to staff meetings and other internal meetings
- Participate in appropriate professional development webinars, seminars and forums
- Serve as speaker/trainer for Daya by participating in community education programs as needed

QUALIFICATIONS:

- Bilingual in English and Urdu/Hindi
- Licensure in Social Work or Counseling required (Interns will be considered)
- Master's degree (in Counseling or Social Work) required
- At least 1 year relevant experience (May be internship) required
- Must be a team player with ability to lead
- Must have a commitment to Daya's mission, vision, and atmosphere of collaboration
- Must show excellent writing, reporting and communication skills
- Must have the ability to work flexible hours, including some evenings and weekends to meet deadlines
- Must be well-organized, highly motivated, and detail-oriented
- Proficiency in computer applications and utilization of online resources to meet client and organizational needs
- Proficiency in at least one major South Asian language required
- Experience working in a non-profit environment preferred

Salary: \$20-\$24/hr., commensurate with qualifications and experience.

To apply:

- Please send completed application and resume to Hareema Mela at hareema@dayahouston.org
- **References will be required upon request**