



Daya Inc.: Contract Bilingual Client Advocate (Must speak Hindi/Urdu or Dari/Pashto/Farsi)

Estimated Hours: 20 hrs/week

Daya empowers South Asian survivors of domestic and sexual violence with culturally specific services.

Core Job Description: The client advocate will work alongside clients by performing case management duties geared to help the clients move forward with goals of safety and autonomy. Working closely with the Client Services team, the Contract Advocate will assist clients by providing emotional support, access to resources (in-house and referrals), safety planning, and assistance in navigating systems for safety and survivor restoration.

- Complete intake and assess needs for appropriate intervention and referrals
- Assess lethality and provide crisis management
- Provide legal, criminal justice, and housing advocacy. Examples include referrals to legal providers, assisting in protective orders, court or law enforcement accompaniment, and assisting in finding affordable housing
- Maintain accurate and timely client records and files in database
- Participate in client updates to the client services team
- Promote atmosphere of teamwork and collaboration
- Build and maintain a network of mainstream and South Asian resources

Qualifications:

- Must speak Hindi/Urdu or Dari/Pashto/Farsi
- Relevant work experience in case management required
- Detailed oriented with experience in documentation and meeting deadlines
- Excellent communication skills when advocating alongside clients to effectively illustrate the level of risk and urgent needs for systems intervention
- Proficiency in computer applications and online resources to meet client needs
- Well-organized, self-motivated, and flexible to meet urgent client needs
- Experience working in a non-profit, domestic violence environment preferred

Salary: \$25-35/hr., based on experience and licensure. This is a hybrid contract position located in Houston. This contract is guaranteed through September 2024, with the potential for continuation.

To apply:

- Please send cover letter (with languages spoken) and resume to Hareema Mela at hareema@dayahouston.org